

## U.S. Headquarters

4235 South Stream Blvd. Suite L-130  
Charlotte, NC 28217

[www.teguar.com](http://www.teguar.com)

**TEGUAR**<sup>®</sup>  
Corporation

### JOB ADVERTISEMENT

#### JOB TITLE: Product Manager / Tech Specialist

**DESCRIPTION:** Teguar is a leading provider of cutting-edge computer solutions including slim touch panel PCs, fully enclosed and water proof touch computers, medical PCs, and android based tablets.

We are currently looking for a motivated and experienced Product Manager/Tech-Specialist with the desire, skills, and experience to become a part of our growing enterprise. As a small, young, and fast-moving company, we are looking for a like-minded candidate that wishes to join us in our expansion. The position is for full-time employment in New Taipei City, Taiwan.

#### SUMMARY:

- This position is primarily responsible for assisting the product management department with organizing, testing, and controlling an assigned product line from conceptual stages through product life cycles to optimize profit and meet marketing, financial, and corporate growth objectives.

#### DUTIES AND RESPONSIBILITIES:

- Performs day-to-day procedures of new product introduction processes such as gather, review & file important product files including but not limited to: Operating Systems, drivers, drawings, manuals, certifications, images, ISO9001 procedures etc.
- Assists with generating and updating Teguar branded product manuals and quick start guides.
- Gathers, enters, reviews & maintains product data information in datasheets, CRM, ERP & website.
- Serves as the technical expert for assigned product lines. This includes professional writing about technical topics for our website and working with Vendors to solve technical problems.
- Participates in overall product strategy, research and development requirements, development, and manufacturing coordination for new and emerging products.
- Assists in market research and identifies and tracks market trends in company's industry.
- Provides technical expertise and training to other departments in support of product development and new product introductions.
- Collaborates with a wide variety of functional areas such as sales, engineering, marketing, manufacturing, and operations to develop and provide product definitions responsive to customer needs and market opportunities.

#### USA International Headquarters Teguar Corporation

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#### Europe Teguar Europe AG

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CH-8057 Zürich, Switzerland.  
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#### Asia Teguar Taiwan Ltd.

Rm. A, 28F-12., No.99, Sec. 1, Xintai 5th Rd.,  
Xizhi Dist., New Taipei City 221, Taiwan (R.O.C.)  
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- Works with Technical department to create, perform, & improve quality test procedures for new & existing products.
- Performs other duties as assigned by management.
- Managing and control the quality inspection for all shipments, this requires coordinating with inspection engineers for providing quality check reports.

### QUALIFICATIONS:

- A college degree (B.A.) from a four-year college or A master degree from Graduate school; and three to five years related experience and/or training; or equivalent combination of education and experience.

### REQUIREMENTS:

- Excellent written, verbal communication and customer facing skills in both Chinese mandarin and English.
- Prior experience communicating with global Vendors
- Knowledge of some of the latest technology used in computers such as display & touchscreen technology, wireless, common input/outputs, CPU, Storage, Memory
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of an organization.
- Ability to work with Microsoft Word, Excel and Microsoft Outlook
- Eagerness to learn about our products and our markets
- A true passion for learning about and leveraging new technology
- Highly motivated individual who is a self-starter, doesn't require constant instruction to learn, and is interested in continuously expanding their skill set
- Global purchasing experience a plus

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### How to Apply:

Please send your cover letter and resume to:

Derek Tseng, Sales Director

Teguar Taiwan Ltd.

Email: [dtseng@teguar.com.tw](mailto:dtseng@teguar.com.tw)

Phone: 886-2 7751-5319 x101

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